

Clerk of Civil District Court, Land Records Division - Cover Sheet

The Land Records cover sheet and the information contained herein neither replace nor supplement the recording or other papers as required by law. This form is used by the Clerk of Court for the purpose of initiating the Land Records recording. The recording party must fill out this form. Please circle all titles that apply to the instrument you are recording. Each document requires a separate Cover Sheet.

Recorded By:

Name: _____ Company: _____
 Address: _____ Phone: _____ E-mail: _____

Check all that apply: **Conveyance Instrument** **Mortgage Instrument** **Neither**

PLEASE CIRCLE ALL TITLES THAT APPLY

Acceptance of Construction Contract	Bond Forfeiture	Dedication	Loan Modification	Redemption Of Tax Sale	Subdivision (Title Change)
Acceptance of Donation	Bond Mortgage Indentures	Deferred Loan Lien Agreement	Marriage Contract	Rehabilitation Loan Agreement	Sublease
Acknowledgement	Bond To Produce Child	Demolition Lien	Meeting Minutes	Reinscription	Subordinate Mortgage
Acknowledgement Of Paternity	Bond/Criminal	Department of Justice Lien	Merger	Reinscription of Judgment (Money)	Subordination
Act of Correction	Cancellation of Agreement	Designation of Foreclosure Comm.	Military Discharge	Reinscription of Judgment	Subordination of A Judgment
Act of Deposit	Cancellation of Bond For Deed	Discharge of Property	Mineral Lease	Reinscription of Lease And Rents	Subordination of Federal Tax Lien
Act of Destination by Owner	Cancellation of Lease	Dissolution	Minor's Mortgage	Reinscription of Mortgage	Subordination of Lease
Act of Distribution	Cancellation of Tax Sale	Donation	Modification	Release Of Assign. of Leases & Rents	Subordination of Minor's Mortgage
Act of Immobilization	Capital Contributions	Easement	Mortgage	Release of Covenants	Substantial Completion
Act of Modification Subordination	Real Estate - UCC	Emancipation	Mortgage With Future Advance Clause	Release of Federal Tax Lien	Tax Redemption Form
Act of Release	Certificate of Authority	Emergency Home Repair Contract	Multiple Indebtedness Mortgage	Release of Lis Pendens	Tax Sale
Adoption	Certificate of Non-Attachment	Emergency Home Repair Lien	No Work Affidavit	Release of Oil/Gas Lease	Termination of Condo Dec
Affidavit	Cert. of Occupancy & Completion	Employment Agreement	Notary Bond	Release of Restrictions	Termination of Contract
Affidavit of Compliance	Certificate of Registry	Escrow Agreement	Notice of Def. & Foreclosure Sale	Release of Right of Reversion	Termination of Lease
Affidavit of Death And Heirship	Certs.of Release -IRS - Real Estate Only	Exchange	Notice of Default	Release of Right of Way	Termination of Partnership
Affidavit of Deferment of Taxes	Change Order to Contract	Expropriation	Notice of Disaster Assistance	Release of Road Home	Termination of Servitude
Affidavit of Intent to Possess	Charter	Extension of Covenants	Notice of Disqualification for Future Assistance	Rental Division Order	Termination of Tradename
Affidavit of Lost Assignment	City Lien	Federal Tax Lien Release	Notice of Fed. Vend. Lien, Rico	Renunciations of Rights	Termination of Trust
Affidavit of Possession	Collateral Mortgage	Foreign Birth Certificate	Notice of Limitation of Future Assistance	Repossession Notification Report	Tower Lease
Affidavit of Small Succession	Commercial Lease	Foreign Marriage Certificate	Notice of Potential Sale	Request For Notice Of Seizure	Tradename
Agreement	Conditional Use	Hazardous Sub. Cert. And Indemnity	Notice of Seizure	Residential Lease	Transfer
Agreement To Purchase or Sell	Condo Declaration	Home Equity Mortgage	Notice of Termination Of Work	Resolution	Trust
Amended Articles	Consent	Home Program Mortg.(Homeownership Assist)	Notification	Restrictions	Tutorship
Amended Condo Declaration	Consent Judgment	Home Program Regulatory Agreement	Nullification of Intent to Possess	Revocation	US Marshall Seizure
Amendment	Constables Deed	Home Use	Oil Gas and Mineral Leases	Revocation Of Federal Tax Lien	Usufruct
Application To Redeem	Constables Notice of Seizure	Housing Tax Credit Commitment Agreement	Operating Agreement	Revocation Of Power Of Attorney	Waiver
Application to Redeem State Land Office	Constr. Permanent Loan Agreement	Interdiction	Option To Purchase	Right of First Refusal	Warrant of Arrest In Rem
Assumption	Contract	Judgment	Order	Right of Way Permit	Warranty Deed
Assignment of Lease	Contract of Employment	Judgment (Money)	Ordinance	Road Home Covenant Agreement	Will
Approved Zoning Plans	Conveyance Notification	Judgment of Divorce	Partition	Road Home Final Disbursement	Withdrawal of Filed Notice
Articles of Incorporation	Cooperative Endeavor	Judgment of Name Change	Partnership	Road Home Hazard Mitigation Agreement	
Articles of Organization	Corrective Assignment	Judgment of Possession	Patent From State	Road Home Small Rental Agreement	
Assignment	Counter Letter	Judgment Quieting Title	Perpetual Care Trust Fund	Sale	
Assignment of Construction Contract	Covenants	LA Dept. of Hwy Expropriation & Recpt.	Pledge Of Mortgage Note	Sales Contract Modular Homes	Federal Tax Lien Notice
Assignment of Judgment (Money)	Credit Sale/Vendor's Lien	LA Dept. of Hwy Sale	Power Of Attorney	Security Agreement	Federal Tax Lien Release UCC
Assignment of Judgment	Dation En Paiement	Labor/Material Lien	Prior Mortgage Holder Agreement	Servitude	Federal Tax Lien Withdrawal
Assignment of Leases And Rents	Declaration of Family Home	Lease Extension	Private Act	Settlement of Community	Federal Tax Lien Partial Release
Assignment of Mineral Lease	Declaration of Domicile	Lease Renewal	Procuration	Sheriff Sale	Federal Tax Lien Amended
Assignment of Mortgage	Declaration of Homestead	Leasehold Mortgages Intercreditor	Property Tax Deferment	Sheriff's Lien Tax Privilege	
Authorization	Declaration of Immobilization	Lien	Proces Verbal	Sketch, Blueprint, Survey	Real Estate UCC
Bill Board Lease	Declaration of Intent (Covenant Marriage)	Lien Agreement/Mortgage	Quitclaim	State Land Office	
Bond For Deed	Declaration of Parapherhality	Lis Pendens	Ratification	State Lien	OTHER