

Clerk of Court for the Parish of Orleans, Land Records Division - Cover Sheet

The Land Records cover sheet and the information contained herein neither replace nor supplement the recording or other papers as required by law. This form is used by the Clerk of Court for the Parish of Orleans for the purpose of initiating the Land Records recording. The recording party must fill out this form. Please circle all titles that apply to the instrument you are recording. Each document requires a separate Cover Sheet.

Recorded By:
Name/Company: _____ Signature: _____

Address: _____ Phone: _____ E-mail: _____

Circle how the document is to be recorded: **Conveyance Instrument** **Mortgage Instrument** **Both**

_____ : I decline to record in Mortgage _____ : I decline to record in Conveyance

PLEASE CIRCLE ALL TITLES THAT APPLY

Abstract of Judgment	Bill Board Lease	Decl. of Immobilization	Lien Agreement/Mortgage	Property Tax Deferment	Sheriff's Lien Tax Privilege
Acceptance of Construction Contract	Bond For Deed	Declaration of Intent (Covenant Marriage)	Lis Pendens	Procès Verbal	Sketch, Blueprint, Survey
Acceptance of Donation	Bond Forfeiture	Declaration of Paraphernality	Loan Modification	Quitclaim	State Land Office
Acknowledgement	Bond Mortgage Indentures	Declaration of Title Change	Marriage Contract	Ratification	State Lien
Acknowledgement Of Paternity	Bond To Produce Child	Dedication	Meeting Minutes	Redemption of Tax Sale	Subdivision (Title Change)
Act of Correction	Bond/Criminal	Deferred Loan Lien Agreement	Merger	Rehabilitation Loan Agreement	Sublease
Act of Deposit	Cancellation of Agreement	Demolition Lien	Military Discharge	Reinscription	Subordinate Mortgage
Act of Destination by Owner	Cancellation of Bond For Deed	Department of Justice Lien	Mineral Lease	Reinscription of Judgment	Subordination
Act of Distribution	Cancellation of Lease	Designation of Foreclosure Comm.	Minor's Mortgage	Reinscription of Lease And Rents	Subordination of A Judgment
Act of Immobilization	Cancellation of Tax Sale	Discharge of Property	Modification	Reinscription of Mortgage	Subordination of Federal Tax Lien
Act of Modification Subordination	Cancellation of Usufruct	Dissolution	Miscellaneous	Release Of Assign. of Leases & Rents	Subordination of Lease
Act of Release	Capital Contributions	Donation	Mortgage	Release of Covenants	Subordination of Minor's Mortgage
Adoption	Certificate of Authority	Easement	Mortgage With Future Advance Clause	Release of Federal Tax Lien	Substantial Completion
Affidavit	Certificate of Non-Attachment	Emancipation	Multiple Indebtedness Mortgage	Release of Lis Pendens	Tax Lien Certificate
Affidavit of Compliance	Cert. of Occupancy & Completion	Emergency Home Repair Contract	No Work Affidavit	Release of Oil/Gas Lease	Tax Redemption Form
Affidavit of Death And Heirship	Certificate of Registry	Emergency Home Repair Lien		Release of Restrictions	Termination of Condo Dec
Affidavit of Deferment of Taxes	Certs.of Release -IRS - Real Estate Only	Escrow Agreement	Notice of Def. & Foreclosure Sale	Release of Right of Reversion	Termination of Contract
Affidavit of Identity	Change Order to Contract	Exchange	Notice of Default	Release of Right of Way	Termination of Lease
Affidavit of Intent to Possess	Charter	Expropriation	Notice of Disaster Assistance	Release of Road Home	Termination of Partnership
Affidavit of Lost Assignment	City Lien	Federal Tax Lien Release	Notice of Disqualification for Future Assistance	Rental Division Order	Termination of Servitude
Affidavit of Possession	Collateral Mortgage	Foreign Birth Certificate	Notice of Fed. Vend. Lien, Rico	Renunciations of Rights	Termination of Tradename
Affidavit of Small Succession	Commercial Lease	Foreign Marriage Certificate	Notice of Limitation of Future Assistance	Repossession Notification Report	Termination of Trust
Agreement	Conditional Use	Hazardous Sub. Cert. And Indemnity	Notice of Potential Sale	Request For Notice Of Seizure	Tower Lease
Agreement To Purchase or Sell	Condo Declaration	Home Equity Mortgage	Notice of Seizure	Residential Lease	Tradename
Amended Judgment	Consent	Home Program Mortgage (Homeownership Assist)	Notice of Termination Of Work	Resolution	Transfer
Amended Judgment of Possession	Consent Judgment	Home Program Regulatory Agreement	Notification	Restrictions	Trust
Amended Mortgage	Constables Deed	Home Use	Nullification of Intent to Possess	Revocation	Tutorship
Amendment	Constables Notice of Seizure	Housing Tax Credit Commitment Agreement	Oil Gas and Mineral Leases	Revocation Of Federal Tax Lien	US Marshall Seizure
Application To Redeem	Construction Permanent Loan Agreement	Interdiction	Operating Agreement	Revocation Of Power Of Attorney	Usufruct
Application to Redeem State Land Office	Contract	Judgment	Option To Purchase	Right of First Refusal	Waiver
Approved Zoning Plans	Contract of Employment	Judgment of Divorce	Order	Right of Way Permit	Warrant of Arrest In Rem
Articles of Incorporation	Conveyance Notification	Judgment of Name Change	Ordinance	Road Home Covenant Agreement	Warranty Deed
Articles of Organization	Cooperative Endeavor	Judgment of Possession	Partition	Road Home Final Disbursement	Will
Assignment	Corrective Assignment	LA Dept. of Hwy Expropriation & Recpt.	Partnership	Road Home Hazard Mitigation Agreement	Withdrawal of Filed Notice
Assignment of Construction Contract	Counter Letter	LA Dept. of Hwy Sale	Patent From State	Road Home Small Rental Agreement	Federal Tax Lien Notice
Assignment of Judgment	Covenants	Labor/Material Lien	Perpetual Care Trust Fund	Sale	Federal Tax Lien Release UCC
Assignment of Leases And Rents	Credit Sale/Vendor's Lien	Lease Extension	Pledge Of Mortgage Note	Sales Contract Modular Homes	Federal Tax Lien Withdrawal
Assignment of Mineral Lease	Dation En Paiement	Lease Renewal	Power Of Attorney	Security Agreement	Federal Tax Lien Partial Release
Assignment of Mortgage	Declaration of Domicile	Leasehold Mortgages Intercreditor	Prior Mortgage Holder Agreement	Servitude	Federal Tax Lien Amended
Assumption	Decl. of Family Home	Lien	Private Act	Settlement - Community	Real Estate UCC
Authorization	Decl. of Homestead		Procuration	Sheriff Sale	Amended Condo Dec