

CLERK OF CIVIL DISTRICT COURT  
FOR THE PARISH OF ORLEANS  
1340 Poydras Street, 4<sup>TH</sup> Floor  
New Orleans, Louisiana 70112



LAND RECORDS DIVISION  
(504) 407-0005

E-mail:  
civilclerklandrecords@orleanscdc.com

**Chelsey Richard Napoleon**  
Clerk of Court  
And Ex-Officio Recorder

**Parish of Orleans**

**REQUEST TO CANCEL MORTGAGE BY PRESCRIPTION**

PLEASE CANCEL THE FOLLOWING MORTGAGE RECORDED IN THE RECORDS OF THE PARISH OF ORLEANS AS SAME HAS PRESCRIBED. I HAVE EXAMINED THE LAND RECORDS DIVISION RECORDS FOR A REINSCRIPTION OF THIS MORTGAGE. I HAVE NOT FOUND ANY REINSCRIPTION OF THIS MORTGAGE. THEREFORE, I REQUEST THE CANCELLATION OF THIS MORTGAGE BASED ON PRESCRIPTION. I AGREE TO INDEMNIFY AND HOLD HARMLESS THE CLERK OF COURT AND EX-OFFICIO RECORDER AGAINST ALL LIABILITY FOR CANCELING THIS MORTGAGE.

MORTGAGE GRANTED BY \_\_\_\_\_

\_\_\_\_\_

IN FAVOR OF \_\_\_\_\_

\_\_\_\_\_

ACT BEFORE \_\_\_\_\_

DATED \_\_\_\_\_

AMOUNT OF MORTGAGE \_\_\_\_\_

RECORDED AS INSTRUMENT NUMBER \_\_\_\_\_, MORTGAGE INSTRUMENT NUMBER

(MIN) \_\_\_\_\_, MORTGAGE OFFICE BOOK (MOB) \_\_\_\_\_ FOLIO \_\_\_\_\_

PRINT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFICATE OF CANCELLATION REQUESTED (ADDITIONAL \$13.00 FEE, CIRCLE ONE): YES NO