

CLERK OF CIVIL DISTRICT COURT

CIVIL DIVISION
421 Loyola Avenue, Room 402
New Orleans, Louisiana 70112
cdcclerk@orleanscdc.com
Telephone: (504) 407-0000
Fax: (504) 592-9128



LAND RECORDS DIVISION
1340 Poydras Street, 4TH Floor
New Orleans, Louisiana 70112
civilclerklandrecords@orleanscdc.com
Telephone: (504) 407-0005

Chelsey Richard Napoleon
Clerk of Court And Ex-Officio Recorder

MEMORANDUM

TO: The General Public and Members of the Bar

FROM: Hon. Chelsey Richard Napoleon
Clerk of Civil District Court and Ex-Officio Recorder

Date: Thursday, December 4, 2025

RE: **Legal Holidays**
Wednesday, December 24, 2025
Thursday, December 25, 2025, and
Friday, December 26, 2025

Pursuant to LSA-R.S. 1:55, the Clerk's Office will be closed on Wednesday, December 24, 2025, and Thursday, December 25, 2025, in observance of Christmas Eve and Christmas Day.

Pursuant to Proclamation Number 71 JML 2025 and LSA-R.S. 1:55, the Clerk's Office will be closed on Friday, December 26, 2025, as a legal holiday.

Attachment
cc: File



EXECUTIVE DEPARTMENT
OFFICE OF THE GOVERNOR
PROCLAMATION NUMBER 71 JML 2025

***LEGAL STATE HOLIDAYS
DECEMBER 24, 2025 AND DECEMBER 26, 2025***

WHEREAS, pursuant to R.S. 1:55(A)(1) and (B)(1)(a), Thursday, December 25, 2025, is a legal holiday and a day of rest in the State of Louisiana observed by the departments of the State;

WHEREAS, Louisiana Revised Statute 1:55(B)(3) empowers the Governor to authorize, by Executive Proclamation, the observance by the departments of the State of other holidays and half-holidays that the Governor deems in keeping with efficient administration; and

WHEREAS, the citizens of the State of Louisiana and the officers and employees of the departments of the State will benefit from additional legal holidays on Christmas Eve and the day after Christmas, days when families traditionally gather together to remember their blessings and promote family values.

NOW THEREFORE I, JEFF LANDRY, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and laws of the State of Louisiana, do hereby order and direct as follows:

Section 1: Wednesday, December 24, 2025, and Friday, December 26, 2025, are declared as legal holidays in the State of Louisiana and shall be observed as days of rest.

Section 2: Insofar as practicable, the appointing authorities and/or heads of all institutions, offices and departments of the State (hereafter "appointing authority") shall permit the officers and employees under their control to observe Wednesday, December 24, 2025, and Friday, December 26, 2025, as days of rest. Nonetheless, an appointing authority shall have discretion to require said officers and/or employees to work on the holidays when, in the appointing authority's

judgment, it is required for the efficient administration of a state facility, the operation of which is necessary and indispensable to the citizens of the State.



IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge, on this 4th day of November 2025.



Jeff Landry
GOVERNOR OF LOUISIANA

ATTEST BY THE SECRETARY
OF STATE



Nancy Landry
SECRETARY OF STATE